



Yuma County Local Emergency Planning Committee

Minutes of the Meeting April 11, 2013

PRESENT:

Chief Gary August, Rural Metro, Group 2
Mike Erfert, Yuma Fire Department, Group 2
Greg Ferguson, Yuma County Board of Supervisors, Group 1
Manuel Hernandez, City of Yuma Utilities Department, Group 2
Gretchen Robinson, Emergency Management Director, Group 2
Ema Lea Shoop, citizen at large, Group 4
Rosario Zavala, Quechan Police Department, Group 2
Earl Hamilton, MCAS Disaster Preparedness, Group 2
Mark Hutsell, Yuma Regional Medical Center, Group 2
Gary Koehn, Kinder Morgan Energy Partners, Group 5
Maria (Patti) Michael, Winfield Solutions, Group 5
Lester Pate, Arizona Public Service, Group 5
Warren Quirk, Excel Group / WORC Center, Group 5
Noel Robles, Shaw Inc., Group 2
Lt. Darren Simmons, Representing Sheriff Leon Wilmot, Alternate Group 1
Phil Smithers, Arizona Public Service, Group 5
Jeff Denman, citizen at large, Group 4
Kevin Tunell, Communications Director, Group 3

ABSENT:

John Andoh, YCIPTA, Group 2
David Slade, Yuma Cogeneration Associates, Group 5
Robert Barocio, Yuma Proving Grounds, Group 2
Michael Callahan, Gowan Milling, Group 5
Tim Beeler, MCAS Yuma, Group 2
Chief Paul DeAnda, Somerton-Cocopah Fire Department, Group 2
Mario Avalos, Helena Chemical Corporation, Group 5
Marc Holyfield, Arizona Western College, Group 2
Michael Kemp, Driscoll's, Group 5
Chief Jeff Philpot, Wellton Department of Public Safety, Group 2
Charles Ruerup, DPW at Yuma Proving Grounds, Group 5
Michelle Smith, Health Department, Group 2

Neil Sparks, RSC Rental, Group 5
Denise Whisman, Ferrell Gas, Group 5
Sheriff Leon Wilmot, Group 1
Benjamin T Wilson, citizen at large, Group 4
Mayor Al Krieger, Group 1

A quorum of 18 persons was present with all five groups represented, Group 1, Group 2, Group 3, Group 4 and Group 5.

1. CALL TO ORDER:

Chairman Mike Erfert called the meeting to order at 0904 hours at the Yuma County Board of Supervisors Auditorium at 198 S Main Street, Yuma, Arizona on 11 April 2013.

2. INTRODUCTION:

Members and guests present introduced themselves. Guests present included

Gary Elk, Western Precooling
Michael Biever, Bureau of Reclamation
Phil Hillesheim, Bureau of Reclamation
Cathi Lara, Yuma County Office of Emergency Management
Bryan Longoria, Yuma County Communications
Chief Mark Rivera, Wellton Fire Department
Julian DeSantiago, Bureau of Reclamation
Cynthia Snyder, American Red Cross
Andre Perry, Achieve Human Services

3. MINUTES:

Upon motion of Ema Lea Shoop with second by Gary Koehn, the minutes of the meeting held 14 February 2013 were approved as distributed. Motion carried.

4. TEN MINUTE TRAINING:

FEMA Just in Time Video, Shelter in Place was shown; run time 13:37

5. GRANT STATUS:

Cathi Lara, Financial Assistant, Yuma County Office of Emergency Management announced that:

- a. HMEP competitive portion was spent to Yuma Area Ammonia Safety Days.
- b. HMEP non-competitive portion balance is \$ 1,159.76.

6. MEMBERSHIP STATUS

6a: Approval of Renewals

Upon Motion of Manny Hernandez and second by Greg Ferguson, renewal applications were approved for the following:

Chief Paul DeAnda, Group 2
Jeff Denman, Group 4
Warren Quirk, Group 2
Ema Lea Shoop, Group 4
Michelle Smith, Group 2

6b: Introduction of potential members; possible action on Membership Applications

Gretchen Robinson, Yuma County Management Director, was present during this meeting with the LEPC committee. Gretchen explained that due to her upcoming retirement, she wanted to change her representation from Group 2 to Group 4, Citizen at Large. The new Emergency Management Director will apply as a member in Group 2.

Upon motion by Ema Lea Shoop and second by Manny Hernandez, the following application was unanimously approved:

Gretchen Robinson, Group 4

It should be noted that the application for Mr. Charles Ruerup from Yuma Proving Grounds is still tabled until such time as he appears to meet the LEPC committee.

6b: Approval of Designated Alternate

- a. Kevin Tunell had submitted the proper documentation to name Bryan Longoria as his designated alternate.
- b. Michelle Smith had submitted the proper documentation to name Michael LeBrun as her designated alternate.

Upon motion by Manny Hernandez with second by Lt. Darren Simmons, the designated alternates were approved.

6d: Approval of Resignation

Gretchen Robinson indicated she had completed resignation documentation for herself from Group 2, as indicated above. In addition, the LEPC had received a request for resignation from Michael Kemp for Driscoll's; upon motion by Ema Lea Shoop with second by Greg Ferguson, the resignation documentation for Gretchen Robinson and Michael Kemp was accepted.

Gretchen stated she would complete all Notices of LEPC Appointment and Resignation and provide to AZSERC for formal adoption.

7. New Business

7a: Discussion and possible action regarding local incidents.

8. Old Business- Discussion and Possible Action:

- a. Type 3 Incident Management Team- Chief McArthur, Mike Erfert discussion of progress of MATO & Yuma County Fair.
- b. Update of New World System and Tier II- Chief McArthur

9. Chair Status Report, Chairman Mike Erfert

Chairman Mike Erfert reported that Ammonia Safety Days was a huge success and attendance was up slightly from last year.

10. Public Comment on the LEPC Emergency Response Plan

11. Good of the Order/Announcements

Marc Hutsell, Yuma Regional Medical Center announced their tabletop exercise for extended power outage evacuation of patients is going on 05/22/2013.

Cynthia Snyder-introduced herself as the new American Red Cross Representative for Yuma. Cynthia will complete an LEPC application for the June meeting.

Manny Hernandez, City of Yuma announced Household Hazardous Waste collection was to be held Saturday April 13th, 13th S & 2nd Avenue

12. Call to the Public

No one from the public was available to answer the call.

13. Adjourn

Upon motion by Lt. Darren Simmons with second by Manny Hernandez, and with no further business to come before the committee, the meeting was adjourned at 1003 hours.

Next meeting is scheduled for June 13, 2013 at our regular meeting location at the Board of Supervisors Auditorium, 198 S. Main Street.

Cathi Lara

Cathi Lara
Financial Assistant
Yuma County Office of Emergency Management